

State Advisory Council on Juvenile Justice Minutes

10/21-22/2010

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In attendance:

Members: Lynne Davies, Dr. Beth Evans, Lori Fertig, Adrienne Freng, Gary Gilmore, Judge Gary Hartman, Skip Hornecker, Ronn Jeffrey, Dorina Kemper, Rene Kemper, Kristina Smith, Judge Bruce Waters, James Whiting, Catherine Wilking, Judge Gary Hartman; Jim Pond

Non-Members: Diane Lozano and Ryan Roden, State Public Defenders Office; Debra Dugan-Doty, DFS; Jo Ann Numoto, WDE; Eydie Trautwein, WDH; Sean Brazzale, Division of Victim Services; Debby Lynch, VOA; Robert Bundy, Fremont County Attorney's Office; Dawnessa Snyder, Carbon County Deputy Attorney; Cal Rerucha, Carbon County Attorney; Brian Christiansen, Assistant District Attorney-Natrona County; Mark Voss, Laramie County Attorney; Sylvia Hackl, Laramie County Attorney's Office

Legislation:

Judge Hartman: Legislative update from Joint Judiciary in September 2010: court ordered placements; data collection: where we are and what is going on; Dr. Evans drafted a bill and Judge Hartman is heading up a committee with entities and having WHIN see if it can be put together

Passed out data legislation; asked all for comments; also asked prosecutors to join

By Laws:

Kris Smith; purposes and responsibility not much change, now just more logical, big change is membership/attendance (important, can't miss many meetings), new training provision (mandate training requirement), provision to conduct in accord with open meetings law

Kris asked for thorough review of officers

Section 1, membership: mirrors the statute

Vote: need 2/3 members to vote; only have 14 members; need 18

Debra Dugan Doty: it is a concern that we have had low attendance, makes it hard to conduct business

Beth Evans: in accordance with existing bylaws, can we do an e-mail vote?

Hartman: may not be proper, we will need 2/3 of members present due to the significance

Kris agrees

Hartman: maybe could get a proxy by non-attending members in December

Beth: table this item due to lack of membership

Motion to table By-Law decisions until 2/3 members are present: Hartman

Seconded: Jim Pond

None opposed; Motion Passed

Wyoming County and District Attorneys:

Hartman: meeting in May in Gillette; lively discussion about whether Wyoming should participate in OJJDP compliance; very serious discussion about whether it's to our advantage; we get same money but feds dictate what we do; currently money goes to VOA as sub-grantee; they RFP money; however, all this requires approval from feds; if we participate we could have more control over our money, we may also have more funds to use in Wyoming; Hartman made a motion to approach Governor that if we could get folks to go along, the Governor would consider going along; since that time, we received Rich Bohling letter; he had taken a poll and all were in favor of NOT becoming a participating state, except one, thus we invited County Attorneys to come to the meeting today; we know there will be change of administration, we thus can't undertake this at this point therefore, we are here today to listen to CAs, what do we need to do and what is the next step?

Deputy CA Dawnessa Snyder (Carbon County): our only hesitation seems to be regarding status offenses;

Hartman: other states share this concern

Beth Evans: Indiana deals with it by having services/programs available and thus kids aren't sent to detention

Assistant District Attorney Brian Christiansen (Natrona County): valid court order not going to circuit court is another concern; trying hard to keep kids out of district court; three states are considering not participating due to increased OJJDP demands and potential reduction in funding; caution that we wait to see what the reauthorization even says; MIP alcohol is Wyoming's biggest offense; need diversion programs to keep these kids out of court system; what liabilities might counties be faced with?; Natrona has teamed with school district but there is still a lack of programs

County Attorney Cal Rerucha (Carbon County): we feel Casper is best practices with Juvenile programs but in Carbon County, we don't have the money that Natrona has; we have to work with what we have available; court system is too slow; diversion program working very well due to Dawnessa; we need money and resources

Judge Hartman: would add that State of Wyoming through block grants provide 50 million a year for at risk kids to schools; maybe we should ask schools where money is going; how could we use it better?

JoAnn Numoto: There is a block grant that goes to Districts; Dept of Education doesn't tell them how to use the money but it is designated for at-risk kids

Judge Hartman: what should the role of council be?

Brian Christiansen: 1) education ; tie in with school district; 2) alcohol prevention; tie in with counselors; 3) mental illness

Dr. Evans: if you look at our statutory direction, what role can we play?

Judge Waters: good news, Brian's virtues are the same as the council extols; Judges don't want to throw kids in jail; bad news: VCO problem is because of the nature of the Wyoming court system, federally VCO exception will be non-existent

Robert Burney: Fremont is trying to build the same program as Natrona; this is his first meeting; can't speak yet for Fremont County's position on this

Evans: we need County Attorney's participation on the board; we are all in this for kids; we know our system isn't perfect; main problem is no stable source of funding and unequal funding; let's move forward together

Cal Rerucha: we need Circuit and District court Judges together on this also; unfunded mandates are killing us; when adopting these things in the legislature funding these things really need to be looked at

Judge Hartman: funding that is particularly untapped is \$2 million for CJSB; but counties didn't want to participate; OJJDP funds not being utilized by counties either

Brian Christiansen: joint powers board is the holdup for the CJSBs; it's been a huge obstacle as well as the RFP process; needs to be more liberal so other counties can participate

Judge Hartman: process is looking at being standardized; we hate to see the money being turned back

Brian Christiansen: also trouble for counties in getting people to the table

Mark Voss: we are in the process of building a juvenile detention center that the county will own/operate; the CJSB is operating; would help if funding streams could be more consolidated; we need to staff operation and tie to single point of entry; want to avoid filling it and divert kids away; staffing needs of board will be greater than anticipated; still in experimental stage; so many kids going through Muni/Circuit court; needs to be eliminated and reduced kids to detention

Beth: questions of council members to attorneys?

Judge Ron Jeffrey: described diversion program from 1971; thru the years, many things have been developed; a lot directly came from energy and stimulation from SACJJ; a key function of this board is to 1) identify funds that can be distributed 2) acquire funding themselves 3) generate of ideas; 4) provide support for ideas to be developed

Beth: this council exists by Wyoming statute but there is no Wyoming money attached to the council running; it runs thru someone in the state receiving non-participating grant fund; it runs on \$30,000 a year; we had a lot more money going to the counties in the early 90s when we were participating and when OJJDP had money; counties have thus been able to piece meal these programs together; we are trying to help counties identify money

Eydie Trautwine: received a call from CA in Wheatland who wanted to pay for substance abuse assessments for diversion in their county; volunteered to send copy of Peak Wellness contract to see what Wheatland is getting as they weren't aware; question is, 1) Do you know local mental health centers ' contracted with Dept of Health? 2) would it be helpful if I sent you copies of the monies coming to your counties thru those contracts?

Counties definitely wanted those sent to them (Laramie, Fremont)

Dawnessa Snyder: in our county, Carbon County Counseling Center has provided assessments on a sliding scale; it's great to have them as a partner

Brian Christiansen: we are tied in with Central Wyoming Counseling Center; we get assessments on every kid on their 2nd offense; they work on sliding scale; we are still working on getting the mental health assessments as well

Eydie Trautwine: many children charged as delinquent may be eligible for Medicaid so maybe education could be provided to seek that service

Beth: the council tries to use ex-officio members to keep up on information

Judge Hartman: it's become evident that funds are out there but need to be allocated out; how do we get those agencies to come and put their money down

Brian Christiansen: Wyoming is not a cookie cutter model; we don't have a juvenile court; a national program does not fit our system; we must figure out how to get our system to work for Wyoming kids and national programs can limit options

Judge Hartman: model programs can be viewed (randomized controlled testing=model program) i.e. the Center for Study and Prevention of Violence show MST and FFT as model practices to reduce bullying; only one county in Wyoming is participating in these particular programs; we don't need to reinvent the wheel; we just need to look at what's already there; we try to share that info

Dr. Freng: that's what I do; that info is available; certain programs are being used but are not effective and actually have negatives effect; more than willing to share info with everyone

Dr. Evans: data-many times a legislator/sheriff/Judge will say "but this has always worked for us" but we say, where is the data to prove it? If you don't have a data system, you better tap into something or make one; to say your program works, numbers must be shown; we need a centralized data system in the state

Dawnessa Snyder: could the council help with this?

Dr. Freng: one of the difficulties is offices being willing to participate; some counties already have systems in place; right now you have to go county by county/court by court to get juvenile data; a central system would require many counties to change what they have and it is somewhat a mandate without resources

Judge Bruce Waters: but the data must all be the same

Dawnessa Snyder: who will be the person responsible for gathering and reporting that information

Judge Jeffrey: there are levels to the data 1) those that want it 2) those that collect it; they all have different perceptions of what data is ; the process should look at the whole scope; functions must all be joined together

No further discussion

VOA Report:

Debbie Lynch: no current information on grant reimbursement; Craig is working on public relations campaign; he prepared a format for potential bidders (RFP); VOA currently working on timeline, manual for compliance monitoring, updating desk guides, follow up schedules from compliance monitoring (clearing up data collection); Craig is having a meeting between JDAI and ADC on data collection and building that system together; data collection with detention centers has been difficult; kids coming from other than Laramie County and don't go thru Sheriff's office haven't been getting counted; there has been high turnover so many different people are entering data; will be providing training for Cornerstone to get more consistent data entry

Beth Evans: ask Craig to resubmit timeline as nothing has been received; where does it stand regarding hiring public relations?

Debbie Lynch: unknown, worried about accuracy of some counties (Natrona); has been frustrating; afraid there are violations listed in reports currently that aren't really violations

Community Juvenile Service Boards:

Debra Dugan-Doty: Jeff's handouts are providing a summary about the boards and each component; the 2nd page is data regarding the Department and data we've received over a couple of years so you can see the trends

Jeff Herb: brief update regarding where individual counties are; red are "didn't pursue CJSB", purple are "in progress", green are "completed counties"; to date, 9 counties are completed, 7 in progress and 7 that did not participate; background of CJSB; started 2008 thru legislature (revisited 1997 community boards) then until March 2009 to finalize rules; application developed, deadline 12/09; four main pieces 1) central intake/assessment 2) detention 3) continuum of services 4) funding and planning; since the implementation, the Department has seen great things; placements and incidences have come down;

incentives are to continue to work with counties; each county is its own system; still providing TA to counties; where we're going is to continue working with counties to implement programs identify needs, provide support/funding, and use TA ; would like to answer questions

Judge Hartman: why did counties opt out?

Jeff Herb: too much work, not enough impact

Judge Hartman: was the Joint Powers Board a barrier?

Jeff Herb: yes with some counties that are in progress, not really with counties totally opting out

Judge Hartman: what's happened to the funds of those counties not opting in?

Jeff Herb: might go towards JDAI, effective programs, no formula developed yet

Debra Dugan-Doty: might redistribute an application after the first of the year to see if more counties want to join; will submit then again early summer; application will be more user friendly

Judge Hartman: can we measure the outcomes from the funding?

Jeff Herb: an annual report will have to be submitted and each county and will have to provide promised data in that; quarterly reports are also required to summarize where the counties are with initiatives including successes/failures/new programs started

Judge Jeffrey: in regards to unused funding, might be used for access to provide report required?

Jeff Herb: counties did budget in 10% for program management

Eydie Trautwein: the contracts run thru the end of 2012? No need to re-apply?

Debra Dugan-Doty: correct

Kris Smith: what type of support are counties getting?

Jeff Herb: depends what a county has asked for; implementation; assessment/evaluation; research; collaboration; JDAI TA

Sylvia Hackl: will there be a way for boards to communicate with each other?

Jeff Herb: that would be helpful; will look into setting that up

Dr. Freng: is there any overall training in terms of how to do evals of programs for instance?

Jeff Herb: it would be good to form those networks and possibly look at a workshop

Dr. Freng: different counties have different abilities and that training could make it easier for them

EydieTrautwein: June 14-16 Children's Justice Conference; occupational breakouts will be the last day and one of them will be for CJSB

Diane Lozano: a barrier to being on the board is time. Training and less travel would help

Debbie Lynch: agreed, there are so many committees

Sylvia Hackl: better communication will help with this too; boards could help each other with ideas for this

Dr. Evans: is this still on SACJJ website?

Jeff Herb: yes

Dr. Evans: any way to have a blog or commentary on this website?

Jeff Herb : those really need to be monitored; there probably could be a blog but monitoring?

Diane Lozano: a list serve would help

Dr. Evans: could we have a current one of these charts at every meeting?

Jeff Herb: yes, can give to Lauri prior to meetings

No other questions

JDAI:

Judge Hartman: have been discussing this for 12 months; when Gingery and a Sheridan Senator attended a session by Rand Young, they were impressed and asked that he come and make a presentation; presented to DAs and Commissioners; we can see the viability and reason for Wyoming to become a sight and started selecting communities; started a steering committee 10 months ago (12 ppl); Bart Lubow (Annie E Casey) come to Wyoming to drum up interest; since then there have been follow-up conversations: Campbell, Laramie, Sweetwater, Natrona, Fremont are the initial potential sites; went to Kansas City JDAI session; many attended; have identified key players; i.e. Judges, DAs, Public Defenders, DFS who runs probation, DCI probation, city probation, detention operators, leaders in communities, service providers, educational leaders and CJSB members; meeting set up for November but on hold for now; some buy-in from Annie E Casey/DFS; on 25th and 26th interviewing for a DFS state coordinator who will be in charge of JDAI program to visit sites and pull together leaders; interviewees were narrowed to 5; looking at mid-November for start date; may then postpone meeting to get person hired and go to communities

Sylvia Hackl: why set up a separate committee from CJSBs?

Judge Hartman: is an option that could be considered; we'd like to see the CJSB handle both as well as other services relating to juveniles; very viable option

Dr. Evans: when I've suggested that before, memberships have always been brought up; the State should then make those particular memberships overlap

Diane Lozano: do Judges want to do this?

Judge Hartman: some may be hesitant but Judge Young will help act as a collaborator

Kris Smith: reimbursement for travel to JDAI meeting?

Dr. Evans: need to wait for Lauri as she is more familiar with budget, will need to discuss at next meeting

Tomorrow agenda is now shortened; still need to talk about how to better increase our membership

Sylvia Hackl: thanks to DFS for answering questions, providing guidance/support, providing information, that collaboration was commented on as underwriting was occurring this morning; we've been impressed

10/22/2010

In Attendance:

Judge Gary Hartman, Dr. Beth Evans, Debra Dugan-Doty, Gary Gilmore, Kris Smith, Dr. Adrienne Freng, Rene Kemper, Dorina Kemper, Lynne Davies, Judge Bruce Waters, Skip Hornecker, Robert Burney, Lori Fertig, James Whiting, Diane Lozano, James Pond, Judge Ron Jeffrey, JoAnn Numoto

Distributed copies of juvenile single point of entry criteria for ACLU

Dr. Evans: conversation yesterday with prosecutors went well; good points made; Brian made it clear MIP alcohol is biggest objection; re-authorization- we should wait and see and see what money is attached; liability mentioned in Joe Baron's letter is another issue that we would need AG opinion on; some in-roads made with prosecutors; maybe Brian would consider re-applying for the council

Judge Waters: request from ACLU prompted by Donna?

Dr. Evans: No, Donna found out ACLU had done this and asked to see results

Lynne Davies: really appreciated prosecutors coming; thought they understood we're not on opposite sides

Lori Fertig: also thought it went really well

Dr. Evans: anyone more comfortable approaching CAs?

No comment

Budget update:

passed out worksheet (update report)

Kris Smith: Title V; were going to recommend to vote to approve 2 applications for full funding; only 2 applied yet 7 were eligible; talked about extending deadline to December?; why did so many counties not apply?; was to be discussed here today but we don't have enough members to vote today

Dr. Evans: Title V have only recently been available for meeting OJJDP criteria, not much money, only counties in complete compliance can apply

Judge Jeffrey: many counties decide not to apply because many times you have to deal with grant ending; difficult to offer services and then have to end them because grant doesn't continue; people still want those services but they're gone; counties know they have no way to sustain it

Kris Smith: 50% match is also difficult

Dr. Evans: will Lauri contact those that didn't apply

Kris Smith: that was talked about as something to do after this discussion; need approval on these two and the option of re-soliciting funds

Dr. Evans: Lauri will try to expend 2007 first

Dr. Freng: can the counties ask for any amount?

Debra Dugan Doty: any amount up to grant amount

Kris Smith: but must have 50% match

Judge Jeffrey: can DFS apply?

Debra Dugan-Doty: with Title V we can't apply

Judge Jeffrey: can DFS help in communities in helping to initiative the development of a proposal?

Dr. Evans: or help through CJSB?

Dr. Freng: are the boards aware of this money?

Debra Dugan-Doty: we can get that information out to the leads of the boards

Dr. Evans: that would be a good way of re-soliciting

Judge Jeffrey: can this board apply for those funds?

Debra Dugan-Doty: would have to check but doubt it because it would probably have to be RFPd back out to a community

Judge Jeffrey: if the board could apply, maybe it could develop training to help counties

Debra Dugan-Doty: we can check with federal state rep to see

Kris Smith: would that work if it's not through a unit of local government?

Judge Jeffrey: just a thought to see if there would be different ways to use the funds and not lose money

Skip Hornecker: these are the only compliant counties?

Kris Smith: Yes

Skip Hornecker: what compliance?

Dr. Evans: the compliance monitoring VOA does; they report which counties are in full compliance with 4 requirements

Skip Hornecker: These counties don't even hold juveniles; I am always out of compliance because I do have a detention center; this must be changed; we have no control over this; in Fremont we do everything trying to stay compliant and these we have no control over are black marks on our process

Dr. Evans: we originally recommended the violation go against the facility, not the county, but that was changed if I'm remembering correctly; the violation does go back to the county; need to confirm that with VOA

Judge Jeffrey: there are many ways this is a problem; I was making the assumption of the total amount of money available, since these are the only counties in compliance, would you have to go back to 07 and those again are the only counties in compliance? Were different groups in compliance different years so each funding amount for each county is different?

Skip Hornecker: in 08 and 09 Fremont received money

Kris Smith: I'm really not sure what the parameters were but for 2010 we know which counties were eligible; we need clarification from Lauri

Skip Hornecker: if you look at the counties listed as qualifying the majority do not have the administrative means to apply; they probably won't take the money but other counties would try to attain it but can't; we're not putting the money to good use

Dr. Evans: Lauri will check which counties were eligible each year and to research eligibility; Lauri will make this funding known to CJSB

Kris Smith: Motion to re-solicit funds and set up later deadline determined by Lauri and approve funding Washakie and Goshen Title V funds

Lynne Davies: Seconded

questions

all in favor

Motion carries

Dr. Evans: JABG funds, 2nd page; federal ruling changed to minimum amount \$10,000; that left out a lot of counties that could apply; we have the same counties year after year now; the applying process/local matches and paperwork really discourages a lot of counties; I would suggest we make CJSB aware

Debra Dugan Doty: JABg funds are specific in 17 areas; for us to receive them each county's formula for crime rates and populations must reach \$7500; currently only 6 counties can receive those funds; we can't re-distribute; with the extra funds they can possibly be put out for RFP and we will check into this

Dr. Freng: within these 6 counties it would make sense to let CJSB know

Gary Gilmore: do counties partner in applying for these?

Debra Dugan-Doty: they can partner and have in the past

Gary Gilmore: Hot Springs and Washakie appear to benefit from Fremont detention center; so what about partnering with them to get the funds?

Skip Hornecker: that process is indirectly already in place; they use that money to pay us for their detention needs; the difficulty is agreeing on things between government agencies

Judge Jeffrey: Because of the formula, the counties can't apply because they don't reach \$7500 but counties combining could help reach that amount

Dr. Evans: ask Lauri if she would summarize what it takes to qualify for the funding on the next report

Dr. Evans: the JABG funds do not have to be approved by the council?

Debra Dugan-Doty: Correct

Dr. Evans: The council can vote how to spend remaining funds however, i.e. PACT funds; Lauri has commented she doesn't always get a response from the council in time for her extension requests; council didn't necessarily approve amount of PACT funds; we need to have a better system for responding to Lauri

Dr. Freng: it would also help to know Lauri's deadlines to work together better with Lauri

Debra Dugan-Doty: these grants are all 3 years so we have that time to determine what to do with the money; we can coordinate the SACJJ knowing deadlines; these funds may also have expenditures behind them that would be good for you to see

Dr. Evans: participating states have to write 3 year state plans and these funds would normally be part of that plan; we don't have information on council's budget; we have a limited \$30,000 budget from OJJDP; the funds do not come on a consistent basis; planning is difficult; if Lauri could also show the budget council each time that would help; we need to look at expenses paid for attendance

Kris Smith: is it in violation of compensating to pay members to come?

Dr. Evans: it was an idea that came up at a meeting to discuss how we can help them when struggling to afford coming to a meeting; yes it would probably be in violation but we were trying to think of other ways

Gary Gilmore: some youth don't have enough cash; we need to find ways to help them attend

Dr. Evans: moving on to council membership:

Judge Hartman: overview of who is required to be on staff; light on Evanston, Sweetwater, Campbell, Weston and Crook counties; please forward folks to me who are interested and I can get them to Gov for approval; Dawnessa would like to apply; we need more youth members; is there a mentor that can help arrange travel for youth members? We currently have 28 members

Gary Gilmore: when I brought youth members, I just paid for it and they reimbursed; that's an option for mentoring

Judge Jeffrey: how about WGS/WBS members?

Judge Hartman: kids in WBS and WGS are generally there less than a year; by the time they got up to speed, we'd lose them

Kris Smith: youth have to be under age 25 at time of appt and at some point in time been involved in the system

Judge Jeffrey: turnover has a lot to do with how we include them during the meetings; we need to have opportunity to include them; kids bring their ideas and thoughts regarding what is happening to them; we also need to know what they're experiencing now vs later when they are adults

Judge Hartman: I don't know if we can allocate a "slot" to a youth in general, i.e. "a slot for WBS kid"?

Kris Smith: this isn't possible; it has to be a name

Lynne Davies: we could still have kids currently in the system to come and talk to the council

Kris Smith: that's a good idea for input but doesn't help us with membership

Dr. Freng: is there a level of involvement they have to have?

Kris Smith: has had contact with the system at some time so it's general

Dr. Evans: very difficult for youth members to come and sit amongst a group of very opinionated and vocal adults and have trouble speaking up; they may be more comfortable if we had more of them together; we also get to talking and forget to include them

Kris Smith: the first meeting I came to, we had a time set aside on the agenda for the youth to share

Judge Jeffrey: we need to define a process that includes the youth's perspective; would it help if they were specifically asked for feedback?

Dorina: I just like to listen; it can be confusing; my mom helps with questions I have; it would be nice to have more youth members

Dr. Evans: other discussion?

New Business:

Dr. Evans: meeting dates: 2010 meeting schedule lists this as our last council meeting for 2010; schedule not yet established for 2011; need to get report to Governor completed on time; we generally have a meeting in January in Cheyenne with the understanding that it's during legislation and we then elect officers; do we need a meeting in December or a meeting prior to legislation? Maybe in Casper for better turnout?

Judge Jeffrey: if there is a discussion about meeting days, I really prefer the Thursday/Friday schedule

Lori Fertig: do we need to have a meeting in December?

Dr. Evans: maybe because annual report is due 12/31 but we may be able to do that via e-mail

Judge Hartman: there isn't a requirement that we formally approve the report

Dr. Evans: if you're comfortable with providing input on the report via e-mail, let's not have a meeting in December? Want to try a meeting in January prior to regular session?

Dr. Freng: would it be helpful to have a planning session before legislature gets started or would it be more helpful to wait?

Judge Hartman: personally feel it's helpful to have things decided on upfront; i.e. are we going forward with this bill? We also need to find sponsors for bills

Dorina: what are the dates for legislature?

Hartman: not certain; (wasn't able to look-no internet connection)

Someone suggested meeting via e-mail prior to regular January meeting

Jude Hartman: we'll know who the goto people are by November; we don't yet know who will be hosting joint judiciary; members can talk to their legislators prior to the session

Kris Smith: we might be better to meet or have a phone conference

Dr. Freng: can we have a December but not January meeting? Maybe then wouldn't need January meeting?

Kris Smith: we need minimum quarterly meetings

Judge Hartman: phone conference on the 17th of December?

Dr. Evans: objections?

Lori Fertig: how many bills are we looking at?

Judge Hartman: data bill, low level offenses possible bill (require them out of court and into diversion), title 14 revision is in its early stages, Title 6, how to make one court handle juvenile issues; not sure exactly how to do that

Judge Waters: there are studies that show the district court judges are overworked and circuit court judges are underworked so there was discussion about more juvenile work being done in circuit; actually about 85% are being seen already in circuit court; supreme court wasn't even aware of that

Diane Lozano: I spoke at the bar association and most of them didn't believe me that was true

Judge Hartman: I will get input from Gingery and Session regarding how much we should pursue these

Skip Hornecker: could we set for 10:00?

Agreed by all

Dr. Evans: info will be provided ahead of time via e-mail; set for 2 hour meeting; want formal meeting in January?

Dr. Freng: probably not as needed if we have the phone conference

Dr. Evans: what about in Cheyenne?

Judge Hartman: more difficult to find lodging

Kris Smith: January meeting in Casper?

Skip Hornecker: will be in Cheyenne a lot in January/February depending on date

Gary Gilmore: may be difficult for Hartman to get away during that period of time; he may need to stay close to Cheyenne

Dr. Evans: Hartman's only knowledge of being in this role is through December 31st

James Whiting: makes more sense to meet in Cheyenne

Kris Smith: towards the end of January would be good; we can discuss new officers then

Dr. Evans: Lauri may need leeway as to when we can find rooms

Judge Waters: if Cheyenne doesn't work, Laramie's not that far away and has an abundance of rooms

Dr. Evans: executive meeting on December 1st will establish January calendar

Dr. Evans: other new business? Comments from visitors?

No further questions/comments

Next meeting: Phone conference December 17th 10-12

Meeting Adjourned at 11:30 a.m.